

**North Dakota State Board of Respiratory Care  
September 8, 2020  
Special Meeting- Conference Call  
NDSBRC Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND  
Minutes**

**Call to Order:**

The meeting was called to order at 3:00 PM.

**Present:**

Board Members – Abby Erickson; Robyn Urlacher; Barbara Andrist; Ron Frisk.  
Others – Nikki Owings, Board Office; Allyson Hicks, Legal Counsel.

**Absent:**

Dr. Karol Kremens; Jody Vogel; Amy Hinger.

**Minutes:**

A **motion was made** to approve the meeting minutes of July 31, 2020. (Andrist/Urlacher/carried) [Roll call vote: Urlacher(y); Andrist (y); Frisk (y); Erickson (y)] [Kremens, Hinger, and Vogel absent]

**Application for Licensure by Reciprocity:**

**Kayla Putt - A motion was made** to grant licensure. (Urlacher/Andrist/carried) [Roll call vote: Urlacher(y); Andrist (y); Frisk (y); Erickson (y)] [Kremens, Hinger, and Vogel absent]

**Occupational Licensing Subcommittee:**

Several Board members attended the listening sessions. The length of time for background checks was the main barrier noted. This process cannot be shortened until BCI can accept electronic fingerprint submissions.

**2020 FARB Regulatory Law Seminar:**

A **motion was made** to approve funding up to \$100.00 for legal counsel to attend the seminar. (Urlacher/Andrist/carried) [Roll call vote: Urlacher(y); Andrist (y); Frisk (y); Erickson (y)] [Kremens, Hinger, and Vogel absent]

**License Cards:**

The Board will no longer print and mail license cards to initial licensees and renewed licensees. Licensees will be required to print the license card from the Board's new website.

**Adjourn:**

Meeting adjourned at 3:25 PM.

**Respectfully submitted,**

**Abby Erickson,  
Chair**

**Nikki Owings,  
Assistant Secretary**