

**North Dakota State Board of Respiratory Care
October 6, 2020
Special Meeting- Conference Call
NDSBRC Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes**

Call to Order:

The meeting was called to order at 3:30 PM.

Present:

Board Members – Abby Erickson; Robyn Urlacher; Jody Vogel; Ron Frisk; and Amy Hinger.
Others –Nikki Owings, Board Office.

Absent:

Dr. Karol Kremens; Barbara Andrist.

Minutes:

A **motion was made** to approve the meeting minutes of September 8, 2020.
(Urlacher/Hinger/carried) [Roll call vote: Urlacher(y); Vogel (y); Frisk (y); Hinger (y); Erickson (y)] [Kremens; Andrist absent]

Application for Licensure:

Lorinda Walker - A motion was made to grant licensure. (Urlacher/Frisk/carried) [Roll call vote: Urlacher(y); Vogel (y); Frisk (y); Hinger (y); Erickson (y)] [Kremens; Andrist absent]

License Renewal:

The Board will mail paper renewal notices without the paper application form. A link to the paper application form will be provided on the new web site.

Web Site Cloud Document Storage:

A **motion was made** to proceed with setting up the Cloud Document Storage system at an initial cost of \$2000.00 and a yearly maintenance cost of \$500.00 after that. (Urlacher/Frisk/carried) [Roll call vote: Urlacher(y); Vogel (y); Frisk (y); Hinger (y); Erickson (y)] [Kremens; Andrist absent]

Board Appointments:

Hinger's term ended September 30, 2020. She will serve until replaced. Erickson will apply for another term.

Election of Officers:

A **motion was made** to nominate and accept Erickson as Chair. (Urlacher/Frisk/carried) [Roll call vote: Urlacher(y); Vogel (y); Frisk (y); Hinger (y); Erickson (y)] [Kremens; Andrist absent]

Urlacher will take over as the Continuing Education Reviewer.

Adjourn:

Meeting adjourned at 3:45 PM.

Respectfully submitted,

**Abby Erickson,
Chair**

**Nikki Owings,
Assistant Secretary**