

**North Dakota State Board of Respiratory Care**  
**March 23, 2021**  
**Special Meeting- Conference Call**  
**NDSBRC Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**  
**Minutes**

**Call to Order:**

The meeting was called to order at 3:30 PM.

**Present:**

Board Members – Abby Erickson; Robyn Urlacher; Ron Frisk; Amy Hinger; Jody Vogel; Dr. Karol Kremens.

Others – Nikki Owings, Board Office; Allyson Hicks, Legal Counsel.

**Absent:**

Barbara Andrist.

{Hinger and Kremens absent}

**Minutes:**

A **motion was made** to approve the meeting minutes of January 14, 2021. (Frisk/Vogel/carried) [Roll call vote: Urlacher(y); Frisk (y); Vogel (y); Erickson (y)] [Andrist; Hinger; Kremens absent]

**Administrative Services Contract:**

A **motion was made** to approve the contract with APT, Inc. (Vogel/Urlacher/carried) [Roll call vote: Urlacher(y); Frisk (y); Vogel (y); Erickson (y)] [Andrist; Hinger; Kremens absent]

{Hinger present}

**Financial Report:**

A **motion was made** to approve the year-end report as presented. (Urlacher/Frisk/carried) [Roll call vote: Urlacher(y); Frisk (y); Vogel (y); Hinger (y); Erickson (y)] [Andrist; Kremens absent]

**Proposed 2021 Budget:**

A **motion was made** to approve the proposed budget with an update to the Management line item according to the newly approved Administrative Services Contract. (Urlacher/Hinger/carried) [Roll call vote: Urlacher(y); Frisk (y); Vogel (y); Hinger (y); Erickson (y)] [Andrist; Kremens absent]

**Update on Hernandez Complaint:**

The Administrative Complaint was sent to Hernandez.

**Anonymous Correspondence Regarding Lincare Inc.:**

A **motion was made** to send letters to the Grand Forks, Wahpeton, and Fargo Lincare, Inc. offices to address the concern. (Urlacher/Hinger/carried) [Roll call vote: Urlacher(y); Frisk (y); Vogel (y); Hinger (y); Erickson (y)] [Andrist; Kremens absent]

**HB1166:**

The bill is being severely amended. The Board can discuss its position once the amendments are introduced.

**Compact Licensure Survey:**

A **motion was made** to complete the AARC Compact Licensure Survey.  
(Erickson/Vogel/carried) [Roll call vote: Urlacher(y); Frisk (y); Vogel (y); Hinger (n); Erickson (y)] [Andrist; Kremens absent]

{Kremens present}

A **motion was made** the Board opposes compact licensure. (Urlacher/Frisk/carried) [Roll call vote: Urlacher(y); Frisk (y); Vogel (n); Hinger (y); Kremens (n); Erickson (y)] [Andrist absent]

Erickson will complete the survey on behalf of the Board.

**Adjourn:**

Meeting adjourned at 4:34 PM.

**Respectfully submitted,**

**Abby Erickson, Chair**

**Nikki Owings, Assistant Secretary**