

**North Dakota State Board of Respiratory Care
July 13, 2021
Special Meeting- Conference Call
NDSBRC Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes**

Call to Order:

The meeting was called to order at 3:30 PM.

Present:

Board Members – Abby Erickson; Barbara Andrist; Robyn Urlacher; Ron Frisk; Jody Vogel; Amy Hinger.
Others – Nikki Owings, Board Office; Allyson Hicks, Legal Counsel.

Absent:

Dr. Karol Kremens.

Minutes:

A **motion was made** to approve the minutes of April 14, 2021 and June 7, 2021.
(Andrist/Vogel/carried) [Roll call vote: Andrist (y); Urlacher(y); Frisk (y); Erickson (y); Vogel (y); Hinger (y)] [Kremens absent]

Financial Audit Review:

The Board office will seek an explanation from the auditor regarding the April 2020 date on the auditor’s letter and bring it back to the Board for further review.

Application for Reciprocity Licensure:

Julie Simundson - Executive session was held to discuss the application for reciprocity licensure under the authority of NDCC 44-04-19.2 (1) and 12-60-24 to review and discussion of confidential records. The executive session began at 3:39 PM with Erickson, Andrist, Urlacher, Frisk, Vogel, Hinger, and Hicks present. The executive session ended at 3:43 PM.

A **motion was made** to grant licensure once all application requirements are met.
(Urlacher/Andrist/carried) [Roll call vote: Andrist (y); Urlacher(y); Frisk (y); Erickson (y); Vogel (y); Hinger (y)] [Kremens absent]

Faysal Mohamed – Tabled for legal counsel’s review.

Application for Initial Licensure:

Calvette Martin - A **motion was made** to grant licensure once all application requirements are met. (Urlacher/Frisk/carried) [Roll call vote: Andrist (y); Urlacher(y); Frisk (y); Erickson (y); Vogel (y); Hinger (y)] [Kremens absent]

Jason Perdue - A **motion was made** to grant licensure once all application requirements are met. (Vogel/Frisk/carried) [Roll call vote: Andrist (y); Urlacher(y); Frisk (y); Erickson (y); Vogel (y); Hinger (y)] [Kremens absent]

Application for Licensure Disclosure Section of Form:

The Board will add to the question about past convictions, “but including deferred impositions or stayed impositions of sentence” on licensure application forms.

FARB Conference:

A **motion was made** to provide \$500.00 for Hick's attendance at the conference.
(Urlacher/Vogel/carried) [Roll call vote: Andrist (y); Urlacher(y); Frisk (y); Erickson (y); Vogel (y); Hinger (y)] [Kremens absent]

Board Appointments:

Urlacher's respiratory therapist position will be open as of September 30, 2021; she cannot serve again.

Hinger's polysomnographic technologist position remains open; she will continue to serve until replaced.

Frisk's and Vogel's respiratory therapist positions will open September 30, 2021. Frisk will re-apply and Vogel is considering re-applying.

Andrist's consumer position will open September 30, 2021; she will re-apply.

The Board office will post the openings on its website and send an email to all licensees.
Urlacher will contact the ND Society of Respiratory Care and ask them to notify its members of the various positions.

Adjourn:

Meeting adjourned at 4:16 PM.

Respectfully submitted,

Abby Erickson, Chair

Nikki Owings, Assistant Secretary