

**North Dakota State Board of Respiratory Care
February 24, 2020
Special Meeting- Conference Call
NDSBRC Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes**

Call to Order:

The meeting was called to order at 2:00 PM.

Present:

Board Members – Abby Erickson; Robyn Urlacher; Amy Hinger; Jody Vogel; Barbara Andrist; Ron Frisk.

Others –Nikki Owings, Board Office; Allyson Hicks, Legal Counsel.

Absent:

Dr. Karol Kremens.

{ Vogel absent }

Minutes:

A **motion was made** to approve the meeting minutes of January 30, 2020.

(Andrist/Urlacher/carried) [Roll call vote: Hinger (y); Andrist (y); Frisk (y); Vogel (y); Urlacher (y); Erickson (y)] [Kremens absent]

{ Vogel present }

Financial Report/Proposed 2020 Budget:

A **motion was made** to approve the year-end financial report and 2020 budget as presented.

(Urlacher/Frisk/carried) [Roll call vote: Hinger (y); Andrist (y); Frisk (y); Vogel (y); Urlacher (y); Erickson (y)] [Kremens absent]

Application for Initial Licensure:

Sara Swanson - A motion was made to grant the licensure. (Vogel/Hinger/carried) [Roll call vote: Hinger (y); Andrist (y); Frisk (y); Vogel (y); Urlacher (y); Erickson (y)] [Kremens absent]

Sleep Techs on Credentialing Track:

A **motion was made** to have the Board office send a letter to Kimberly Gross and Gary Brown of Sanford Health directing them to general counsel for private legal advice regarding the use of neurodiagnostic students to practice polysomnography. (Andrist/Urlacher/carried) [Roll call vote: Hinger (y); Andrist (y); Frisk (y); Vogel (y); Urlacher (y); Erickson (y)] [Kremens absent]

The Board will look at amending its administrative rules to help with work force issues. Urlacher, Andrist, and Hinger will prepare a draft for the Board to review at its next meeting.

Adjourn:

Meeting adjourned at 2:27 PM.

Respectfully submitted,

**Abby Erickson,
Chair**

**Nikki Owings,
Assistant Secretary**