

**North Dakota State Board of Respiratory Care  
April 25, 2023  
Special Meeting- Conference Call  
NDSBRC Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND  
Minutes**

**Call to Order:**

The meeting was called to order at 3:30 PM. The Board met by virtual means.

**Present:**

Board Members – Ron Frisk, Chair; Jody Vogel; Robyn Urlacher; Barbara Andrist; Danielle Stone.  
Others – Nikki Owings, Board Office; Matt Menge, Legal Counsel.

**Absent:**

Abby Erickson; Dr. D'Arcy Honeycutt.

**Minutes:**

A **motion was made** to approve the minutes from the February 2, 2023 meeting. (Urlacher/Vogel/carried)  
[Roll call vote: Stone (y); Vogel (y); Andrist (y); Urlacher (y); Frisk (y)] [Erickson; Honeycutt absent]

**Year-End Financial Report:**

The Board reviewed the year-end report which reflected a net income of \$37,471.77. The Board Office and Legal Counsel will investigate earmarking \$50,000.00 for a litigation fund.

A **motion was made** to approve the year-end financial report. (Urlacher/Andrist/carried) [Roll call vote: Stone (y); Vogel (y); Andrist (y); Urlacher (y); Frisk (y)] [Erickson; Honeycutt absent]

**Proposed Budget:**

The Board Office will check into a possible increase in the management fee and report to the Board at its next meeting.

A **motion was made** to approve the 2023 budget with the possibility to amend as needed.  
(Vogel/Urlacher/carried) [Roll call vote: Stone (y); Vogel (y); Andrist (y); Urlacher (y); Frisk (y)]  
[Erickson; Honeycutt absent]

**Licensee Self-Report:**

**C. Hegele** - Tabled until result of court appearance is received.

**Request for Refund of License Fee:**

A **motion was made** to approve the refund for Brittney Welch. (Urlacher/Stone/carried) [Roll call vote: Stone (y); Vogel (y); Andrist (y); Urlacher (y); Frisk (y)] [Erickson; Honeycutt absent]

**Inquiry from Rotech Healthcare Inc. regarding set up of CPAP or BIPAP devices:**

The Board Office was directed to respond to inquiry siting NDCC 43-42, unlicensed personnel may deliver but cannot set up devices or offer instruction.

**Review of Licenses Issued 1/24/2023 to 4/17/2023:**

**Full Licenses:**

Humberto	Alvarez	Certified Respiratory Therapist
Veronica	Anderson	Certified Respiratory Therapist
David	Ayala	Registered Respiratory Therapist
Jessica	Blum	Registered Respiratory Therapist
Maralyn	Conant	Registered Respiratory Therapist
Desiree	Deabueno	Registered Respiratory Therapist

Sidney	Dupuis	Registered Respiratory Therapist
Myka	Garrison	Registered Respiratory Therapist
Jose	Garza	Registered Respiratory Therapist
Claire	Grundman	Certified Respiratory Therapist
Brooke	Johanson	Certified Respiratory Therapist
Joel	Korpi	Registered Polysomnographic Technologist
Sidney	Larson	Certified Respiratory Therapist
Elizabeth	Longoria	Certified Respiratory Therapist
Mi	Macalino	Registered Respiratory Therapist
Carlos	Monjaras	Certified Respiratory Therapist
Chavise	Palmer	Registered Respiratory Therapist
William	Pierce	Registered Respiratory Therapist
Patricia	Plant	Registered Respiratory Therapist
Susan	Rice	Registered Respiratory Therapist
Monika	Saxe	Registered Respiratory Therapist
Angela	Schlueter	Registered Respiratory Therapist
Roger	Stokes	Registered Respiratory Therapist
Annette	Strader	Registered Respiratory Therapist
Brooke	VanderLaan	Registered Respiratory Therapist

**A motion was made** to ratify the licenses. (Andrist/Vogel/carried) [Roll call vote: Stone (y); Vogel (y); Andrist (y); Urlacher (y); Frisk (y)] [Erickson; Honeycutt absent]

**Adjourn:**

Meeting adjourned at 4:06 PM.

**Respectfully submitted,**

**Ron Frisk, Chair**

**Nikki Owings, Assistant Secretary**