

**North Dakota State Board of Respiratory Care  
November 1, 2023  
Special Meeting- Conference Call  
NDSBRC Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND  
Minutes**

**Call to Order:**

The meeting was called to order at 3:30 PM. The Board met by virtual means.

**Present:**

Board Members – Ron Frisk, Chair; Dr. D’Arcy Honeycutt; Robyn Urlacher; Danielle Stone; Abby Erickson.

Others –Nikki Owings, Board Office; Matt Menge, Legal Counsel.

**Absent:**

Jody Vogel; vacant consumer position.

**Minutes:**

A **motion was made** to approve the minutes from the October 2, 2023 meeting. (Urlacher/Honeycutt/carried) [Roll call vote: Stone (y); Honeycutt (y); Urlacher (y); Erickson (y); Frisk (y)] [Vogel absent]

**Licensee Self-Report:**

**C. Hegele** – Board will continue to monitor his submissions of the Interlock reports.

**Complaint #2023-01:**

A **motion was made** to dismiss the complaint. (Honeycutt/Urlacher/carried) [Roll call vote: Stone (y); Honeycutt (y); Urlacher (y); Erickson (y); Frisk (y)] [Vogel absent]

A **motion was made** to send letters to both parties notifying them of Board’s decision and making recommendations. (Urlacher/Honeycutt/carried) [Roll call vote: Stone (y); Honeycutt (y); Urlacher (y); Erickson (y); Frisk (y)] [Vogel absent]

**Executive Session to Consider CHRI per NDCC 44-04-19.2(1) and Confidentiality of CHRI per NDCC 12-60-24(1)(c):**

The Board entered into Executive Session at 4:02 PM with Frisk, Honeycutt, Urlacher, Stone, Erickson, and Menge in attendance. The Executive Session ended at 4:16 PM.

**Application for Initial License:**

**Sean Wood (RPSGT)** - A **motion was made** to deny the application due to misrepresentation of previous criminal penalties. (Urlacher/Honeycutt/carried) [Roll call vote: Stone (y); Honeycutt (y); Urlacher (y); Erickson (y); Frisk (y)] [Vogel absent]

A **motion was made** to authorize Menge to send a notice of denial to Wood. (Honeycutt/Urlacher/carried) [Roll call vote: Stone (y); Honeycutt (y); Urlacher (y); Erickson (y); Frisk (y)] [Vogel absent]

**Labor Commissioner Study:**

The Board will schedule a special meeting to answer the forthcoming survey from the Labor Commissioner. Menge is currently working on setting a date for the Board to meet with the Labor Commissioner.

**Review of Licenses Issued 9/13/2023 to 10/18/2023:**

**Full Licenses:**

Christina	Bryant	Certified Respiratory Therapist
Bryant	Flores	Registered Respiratory Therapist
Ashot	Grigoryants	Registered Respiratory Therapist
Dalton	Javner	Registered Respiratory Therapist
Leah	Kuhn	Registered Respiratory Therapist
Thanh	Nguyen	Registered Respiratory Therapist
Lisa	Pelo	Certified Respiratory Therapist
Lupita	Smith	Registered Respiratory Therapist
Branden	Tylus	Registered Respiratory Therapist

A **motion was made** to ratify the licenses. (Erickson/Urlacher/carried) [Roll call vote: Stone (y); Honeycutt (y); Urlacher (y); Erickson (y); Frisk (y)] [Vogel absent]

**Adjournment:**

Meeting adjourned at 4:24 PM.

**Respectfully submitted,**

**Ron Frisk, Chair**

**Nikki Owings, Assistant Secretary**