

**North Dakota State Board of Respiratory Care
April 25, 2024
Special Meeting- Conference Call
NDSBRC Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes**

Call to Order:

The meeting was called to order at 3:00 PM. The Board met by virtual means.

Present:

Board Members – Ron Frisk, Chair; Robyn Urlacher; Danielle Stone; Abby Erickson.
Others – Nikki Owings, Board Office; Matt Menge, Legal Counsel; Nathan Svihovec, Labor Commissioner;
Carolyn Laird, Labor Commission Office.

Absent:

Jody Vogel; Dr. D’Arcy Honeycutt; vacant consumer position.

Occupational Licensure Study Discussion with Labor Commissioner:

Discussion of answers to the survey was held. The Board will be given an opportunity to review the Labor Commissioner’s draft report before filing the final report in October.

Meeting Minutes:

It was **moved and seconded** to approve the meeting minutes of April 11, 2024. (Urlacher/Stone/carried)
[Urlacher (y); Stone (y); Erickson (y); Frisk (y)] [Vogel and Honeycutt absent]

Complaint #2024-01 for J. Akinbami:

Legal Counsel is continuing to seek further information from Bismarck Sanford.

Application for Initial Licensure:

Kelli Proffitt - It was **moved and seconded** to approve the completed application and grant licensure.
(Urlacher/Erickson/carried) [Urlacher (y); Stone (y); Erickson (y); Frisk (y)] [Vogel and Honeycutt absent]

Hegele Self-Report:

Hegele is continuing to submit the requested data.

Review of Licenses Issued 4/5/2024 to 4/15/2024 (see list below):

Caitlyn Boel	Certified Respiratory Therapist
Tonya Craft	Registered Respiratory Therapist
Dave Hunt	Registered Respiratory Therapist
Michael La Bianca	Registered Respiratory Therapist
Kathleen Short	Registered Respiratory Therapist

It was **moved and seconded** to ratify the licenses. (Erickson/Stone/carried) [Urlacher (y); Stone (y); Erickson (y); Frisk (y)] [Vogel and Honeycutt absent]

Adjournment:

Meeting adjourned at 3:38 PM.

Respectfully submitted,

Ron Frisk, Chair

Nikki Owings, Assistant Secretary